

January 26, 2022, 4:02 - 5:23 pm



Present:

Board Members: John Shertzer, LaToya Ashe', Chasity Thompson, Julie Wright, Jordan Oliver,

Tatiana Day, Nick Leroy, Taylor Crenshaw, Mitchell Gauger and Shelly Thomas

Absent Board Members: Maddie Howe

Ex-officio Members: Anna Shults

Guests: Kerriesha Adams, Charles Ibrahim

Call to Order (John Shertzer):

• The January 26, 2022 Board Meeting was called to order at 4:02 pm by John Shertzer.

COVID Protocols: ACE has continued with the protocols set at beginning of year. Since
returning from winter break, a series of classrooms being quarantined at home. All
classes will be back in the building on Friday and no new cases have been reported
since January 12th.

Initial Business (John Shertzer):

- The January 26, 2022 agenda was approved. Motion made by Nick LeRoy and seconded by Shelly Thomas. MPVV.
- The December 2021 Board Meeting minutes were approved. Committee reports and financials are attached to, and made a part of, the minutes. Motion made by Nick LeRoy and seconded by Tatiana Day. MPVV.

Reports:

- Head of School (Anna Shults)
 - Some of the COVID relief money should be received soon. The school culture is good. A school newsletter was distributed last week. No questions from board.
- Finance Committee Report (LaToya Ashe)
 - Financial statements for December 2021 were reviewed.
 - The first draw down on COVID money has been submitted. This will cover prior incurred expenses. ACE currently owes Charter School Capital two months which is down from three. The CSC lease payments are coming directly out of ADM money so checks do not have to be written each month.
- Academic Excellence Committee Report (Shelly Thomas)
 - Discussed proposed marketing ideas including 'courting' Pre-Ks in the area with the same mission/philosophy. Nick suggested sharing with the Pre-Ks how many their students have attended ACE as part of the marketing strategy.
 - Anna shared efforts of the internal team to increase social media presence.
 Currently classroom contests are being posted which has increased the response.
 Will be establishing a cadence for each staff member to provide a post, etc. to ensure constant updating. All board members are encouraged to interact with ACE on all social media platforms.
- Organizational Excellence Committee Report (John Shertzer)
 - o No report.

- Development/Fundraising Committee Report (No chair)
 - No report.
- Facilities Committee Report (No chair)
 - Currently committee is on hold as the need to expand the building in the near future is no longer present due to COVID.

Old Business (John Shertzer):

None.

New Business (John Shertzer):

- Motion to accept Mitchell Gauger as board member for ACE Prep. Motion by Tatiana Day. Second by Shelly Thomas. MPVV.
- Motion made to move to executive session to discuss personnel issue and invite Chasity Thompson to attend. Motion by Shelly Thomas and seconded by LaToya Ashe. MPVV.

Executive Session:

- Executive session began at 4:39 pm.
- Motion to move to general meeting made by Nick LeRoy and seconded by LaToya Ashe. MPVV. Executive session ended at 5:09 pm.

Closing Bell (John Shertzer):

• Jordan Oliver indicated he had secured a corporate sponsor for the Readathon.

Next Meeting: February 23, 2022, Board Meeting 4-5:30, Location: Virtual Zoom meeting.

Adjournment: The meeting was adjourned at 5:23 pm. The motion to adjourn was made by Mitchell Gauger and seconded by Nick LeRoy. MPVV.



February 23, 2022, 4:00 - 5:30 PM



Present:

Board Members: Shelly Thomas, Mitchell Gauger, Nick Leroy, Taylor Crenshaw, Tatiana Day Absent Board Members: Maddie Augustus, John Shertzer, Jordan Oliver, LaToya Ashe

Ex-officio Members: Anna Shults

Guests: Miss Liles, Kerriesha Adams, Anne Eaton, Charles Ibrahim

Welcome (Shelly Thomas):

- The Board Meeting was called to order at 4:00 pm.
- Shelly introduced guests

Initial Business (Shelly Thomas):

- A motion to approve the agenda was made by Nick and seconded by Mitchell. The
 motion was approved unanimously.
- The January 26, 2022, Agenda was approved. The motion to approve was made by Nick and seconded by Mitchell. The motion was approved unanimously.

Opening Bell (Shelly Thomas):

- Report on Academic Date- Miss Liles
 - o Miss Liles explained that the school uses I-Ready scores to gauge progress 3 times per school year.
 - o The difficulties of COVID were evident at the beginning of the year, especially for new incoming scholars.
 - o Mid-year results showed incredible growth, particularly in the kindergarten and 3rd grade classes. The math results were especially noteworthy.
 - o Miss Liles credited faculty and staff for pushing through Covid and helping the scholars.
 - o 5th grade mid-year results are a bit misleading as the makeup of the grade is quite a bit different than the beginning of the school year. The ability to manipulate the data with the I-Learn tool remains limited.
 - o Miss Liles is still finding ways to measure growth of scholars who have been enrolled since kindergarten to be able to tell the overall Ace story.
 - o Utilizing this data for recruitment efforts was discussed at length.

Reports:

- Head of School (Anna Shults)
 - o Annual process of ensuring food service management contract is underway. The process is extensive.
 - o AYS requested meeting to discuss feasibility of before and after school care. New options may be needed.
 - o CIES announced rate increased for 2022. Anna and Ms. Adams have met with Brian Anderson and staff to discuss details. The Finance committee has also been briefed.

- o The health department inspection was successful.
- o All federal grants have been fully executed and reimbursements for pre-approved expenses can now occur.
- o DOE identified an oversight in grant processing. The process had yet to being as of 01-28-2022. Anna is in contact with DOE.
- o Anna is finalizing job description for a full-time recruitment member. This person will also be responsible for social media and marketing efforts.
- o A parents meeting was held on 02/22 to discuss 3rd grade I-Read testing. Additional questions about parental involvement on the school board was brought up. A later discussion may be needed.
- o Leadership is reviewing guidelines for high ability identification.
- Finance Committee Report (Shelly Thomas)
 - LaToya was not present to share.
 - o CSP grant must be spent by 9/30.
- Academic Committee Report (Shelly Thomas)
 - o Did not meet.
- Facilities Ad-hoc Committee Report (Shelly Thomas)
 - o Did not meet. Put on hold due to Covid.
- Development/Fundraising Committee Report
 - Did not meet.
- Organizational Excellence (Shelly Thomas)
 - o Did not meet.

Old Business (Shelly Thomas):

None.

New Business (Shelly Thomas):

- Motion to approve Charles Ibrahim to ACE Prep Board was made by Mitchell and seconded by Taylor. The motion passed unanimously.
- Motion made to move to executive session to discuss personnel issue. Motion by Mitchell and seconded by Nick. Motion was approved unanimously.

Executive Session:

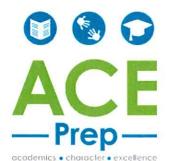
- Executive session began at 5:20 pm.
- Motion to move to general meeting made by Nick LeRoy and seconded by Tatiana Day. Motion approved unanimously. Executive session ended at 5:30 pm.

Next Meeting:

March 31, 2022, Board Meeting 4-5:30, Location: TBD

Adjournment:

• The meeting was adjourned at 5:30 pm. The motion to adjourn was made by Mitchell Gauger and seconded by Nick LeRoy. Motion was approved unanimously.



March 23, 2022 4:04-5:15 PM

Present:

- Board Members: John Shertzer, Maddie Augustus, Tatiana Day, Jordan Oliver, Chasity Thompson, Mitchell Gauger, Nick LeRoy, Charles Ibrahim, Taylor Crenshaw & LaToya Ashe
- Board Members Not in Attendance: Shelly Thomas
- Ex-officio Members: Anna Shults
- Guests: Anne Eaton

Call to Order (John Shertzer):

• The March 23, 2022 Board Meeting was called to order at 4:04 PM.

Initial Business (John Shertzer):

- The March 23, 2022 Agenda was approved. MPVV
- Minutes from the February 23, 2022 Board Meeting were approved. MPVV

Head of School (Anna Shults)

- Review of the Head of School report.
- Discussion on testing and test results.

Committee Reports:

- Finance Committee Report (LaToya Ashe)
 - Financial statements and AP documents from last month were reviewed.
 - o Review of February 2022 financials.
- Organizational Excellence Committee Report (John Shertzer)
 - No meeting last month.
- Academic Excellence Committee Report (John Shertzer)
 - No meeting last month.
- Development/Fundraising Committee Report (John Shertzer/Mitchell Gauger)
 - No report. Mitchell will take up leading this committee.
 - Next meeting, we will discuss the ReadAThon for this year.

Old Business: (John Shertzer)

None.

New Business: (John Shertzer)

 Discussion on cafeteria expansion. Priority at this time, due to the need for a large gathering space and expansion of cafeteria. CSC has presented plans for this opportunity and Anna is reviewing.

EXECUTIVE SESSION:

- A motion was made by Nick LeRoy for the board to enter an executive session, and to include Anne Eaton. Seconded by LaToya Ashe.
- A motion to leave executive session was made by Mitchell Gauger and seconded by Nick LeRoy.

New Business: (John Shertzer)

- The board returned from executive session.
- A motion was made to approve a co-leader model to replace the current head of school model. Motion made by Maddie Augustus, seconded by Mitchell Gauger. MPVV.
- A motion was made to approve the bonus structure discussed during executive session.
 Motion made by Nick LeRoy, seconded by LaToya Ashe. MPVV.

On the Horizon: (John Shertzer)

- Next board meeting is April 27, 2022.
- Next meeting you will learn more about the Read-A-Thon, this will be supported by the board.

Next Meeting: April 27, 2022, Board Meeting 4-5:30, Location: ACE Prep, 5326 Hillside Ave., Indianapolis, IN.

Adjournment: The meeting was adjourned at 5:15 pm. The motion to adjourn was made by LaToya and seconded by Tatiana. MPVV.



April 27, 2022 4:06-5:23 PM

Present:

Board Members: Maddie Augustus, Tatiana Day, Jordan Oliver, Mitchell Gauger, Taylor

Crenshaw, Charles Ibrahim, LaToya Ashe, Nick Leroy & John Shertzer

Board Members Not in Attendance: Chasity Thompson

Ex-officio Members: Anna Shults

Guests: Kerreisha Adams

Welcome (John Shertzer):

The April 27, 2022 Board Meeting was called to order at 4:06 PM.

Initial Business (John Shertzer):

- The April 27, 2022 Agenda was approved. MPVV
- Minutes from the March 23, 2022 Board Meeting were approved. MPVV

Opening Bell (John Shertzer)

- Updates were discussed regarding the head of school transition and next school year.
- At the next board meeting we will have a contract for our new co-leaders.
- Currently, raised \$4,000 for the upcoming ReadAThon.
 - Pledge forms have been sent out and if they are interested, they can give via
 the hardcopy form or the form online. Next steps would be to assign classrooms
 to board members and recruit friends and family to help sponsor students in your
 classroom.
 - Board member goal is to give or get \$250.
 - Board members can come into the classroom and read that on May 24th the actual ReadAThon.

Head of School (Anna Shults)

- Review of the Head of School report.
- New after school & before school program is being explored.
- Enrollment targets were discussed. We will revisit once we review and approve the budget for next year.

Committee Reports:

Finance Committee Report (LaToya Ashe)

- Financial statements and AP documents from last month were reviewed.
- Organizational Excellence Committee Report (John Shertzer)
 - We are recruiting for board officer positions. These will take place at the June meeting.
- Academic Excellence Committee Report (John Shertzer)
 - Targets were reviewed and discussed.
- Development/Fundraising Committee Report (Mitchell Gauger)
 - Updates discussed during opening bell.
- Facilities (John Shertzer)
 - No update on cafeteria expansion, we will discuss at the next meeting.

Old Business: (John Shertzer)

None.

New Business: (John Shertzer)

• Review of staff and family calendars for the 2022-23 school year. Approved, MPVV.

On the Horizon: (John Shertzer)

- May 25th (6 PM) is K graduation and 26th is the 5th grade graduation. Board meeting May 25th.
- Board elections 2022: President, VP, Treasurer, and Secretary are open. Elections in June meeting.

Next Meeting: May 25, 2022, Board Meeting 4-5:30, Location: ACE Prep School 5326 Hillsdale Ave., Indianapolis IN 46220.

Adjournment: The meeting was adjourned at 5:23 pm. The motion to adjourn was made by Taylor and seconded by Tatiana. MPVV.



May 25, 2022 4:08-5:36 PM

Present:

Board Members: Maddie Augustus, Tatiana Day, Mitchell Gauger, Taylor Crenshaw, Charles

Ibrahim, LaToya Ashe & John Shertzer

Board Members Not in Attendance: Jordan Oliver & Nick Leroy

Ex-officio Members: Anna Shults

Guests: Brian Anderson (CIES) & Kerreisha Adams (ACE Prep)

Welcome (John Shertzer):

The May 25, 2022 Board Meeting was called to order at 4:08 PM.

Initial Business (John Shertzer):

- The May 25, 2022 Agenda was approved. MPVV
- Minutes from the April 27, 2022 Board Meeting were approved. MPVV

Opening Bell (John Shertzer)

- No specific updates on Head of School transition.
- Read-A-Thon, so far around \$15,000.
- Cafeteria expansion update, moving forward, waiting on cost breakdown but should be done before day 1 of the 2022-23 school year.
- Board elections 2022, happening at the June meeting. John will reach out about current roles, and if you are interested in running please reach out to John.

Head of School (Anna Shults)

- Review of the Head of School report.
- Anna discussed her legacy gift for the founding scholars.

Committee Reports:

- Finance Committee Report (LaToya Ashe)
 - o Financial statements and AP documents from last month were reviewed.
 - o Preliminary budget for 2022-23 was reviewed by guest Brian Anderson.
- Organizational Excellence Committee Report (John Shertzer)
 - o No report.

- Academic Excellence Committee Report (John Shertzer)
 - o No report.
- Development/Fundraising Committee Report (Mitchell Gauger)
 - o Updates discussed during opening bell.
- Facilities (John Shertzer)
 - o Updates discussed during opening bell.

Old Business: (John Shertzer)

None.

New Business: (John Shertzer)

None.

Board moves into EXECUTIVE SESSION with Anna Shults:

Motion made by LaToya and seconded by Tatiana.

Board moves back into regular board business:

- Motion made by LaToya and seconded by Charles.
- Approved personnel matters as discussed in executive session.
- Approved honoring our school founder as discussed in executive session.

On the Horizon: (John Shertzer)

 Board elections 2022: President, VP, Treasurer, and Secretary are open. Elections in June meeting.

Next Meeting: June 29, 2022, Board Meeting 4-5:30, Location: ACE Prep School 5326 Hillsdale Ave., Indianapolis IN 46220.

Adjournment: The meeting was adjourned at 5:36 pm. The motion to adjourn was made by Taylor and seconded by Tatiana. MPVV.



Board of Directors Meeting June 29, 2022

5326 Hillside Ave, Indianapolis, IN 46220

Board Materials Available at: https://tinyurl.com/ACEPrepBODJune22

Mission: Through rigorous academics, positive character development, and excellence in everything we do, ACE Preparatory Academy Charter School educates all Kindergarten through Grade 5 students for school success and lives of opportunity.

- 1. Call to Order (Shertzer)
 - a. Mission Statement
 - b. Good News
 - c. Welcome Guests
- 2. Initial Business
 - a. Monthly Agenda
 - b. Approval of May 2022 Minutes (see document 2b)
- 3. Opening Bell
 - a. Enrollment Update
 - b. Cafeteria Expansion
- 4. Reports
 - a. Head of School (Shults) (see document 4a)
 - b. Finance
 - i. May 2022 Financials (see documents 4b1 and 4b2)
 - c. Academic Excellence / Enrollment

- d. Development/Fundraising
- e. Facilities
- f. Organizational Excellence
- 5. Old Business
 - a. Approval of 2022-23 ACE Prep Budget (see document 5a)
- 6. New Business
 - a. Appointment of Madolyn Howe Augustus to 3-year term (see document6a)
 - b. Approval of ACE Prep Officers for 2022-23 (see document 6b)
- 7. Executive Session
- 8. On the Horizon
- 9. Closing Bell: Comments and Announcements
- 10. Adjourn



Board of Directors Meeting July 27, 2022

5326 Hillside Ave, Indianapolis, IN 46220

Board Materials Available at:

Mission: Through rigorous academics, positive character development, and excellence in everything we do, ACE Preparatory Academy Charter School educates all Kindergarten through Grade 5 students for school success and lives of opportunity.

- 1. Call to Order (MG)
 - a. Mission Statement
 - b. Good News
 - c. Welcome Guests
- 2. Initial Business (MG)
 - a. Approval of July 2022 Agenda
 - b. Approval of June 2022 Minutes
 - c. Board Resolution: Appointment/Approval of Alex Maggos to ACE Prep Board of Directors
- 3. Opening Bell
 - a. Enrollment Update (EH)
 - b. Cafeteria Expansion Update (KA)
- 4. Reports
 - a. COO & Principal Update (KA & AL)
 - b. Finance
 - c. Academic Excellence / Enrollment

- d. Development/Fundraising
- e. Facilities
- f. Organizational Excellence
- 5. Old Business (MG)
- 6. New Business (MG)
 - a. Committee Chair and Member Selections:
 - i. Finance
 - ii. Academic Excellence
 - iii. Fund Development
 - iv. Governance
 - v. Ad hoc
 - b. COO and Principal Evaluation Development
- 7. Open Discussion (All)
 - a. Bylaws
 - b. Meeting Attendance
 - c. Board Recruitment
 - d. Other Topics?
- 8. Closing Bell: Final Comments & Next Meeting
- 9. Adjourn



August 31, 2022 4:02-5:04 PM

Present:

Board Members: John Shertzer, Mitchell Gauger, Tatiana Day, Charles Ibrahim, Taylor

Crenshaw, LaToya Ashe, Maddie Augustus, Jordan Oliver, Nick Leroy

Board Members Not in Attendance:

Ex-officio Members: Amanda Liles, Kerriesha Adams

Guests: Miss Christina Martini

Welcome (Mitchell Gauger):

The August 31, 2022 Board Meeting was called to order at 4:02 PM.

Initial Business (Mitchell Gauger):

- The August 31, 2022 Agenda was approved. MPVV
- Minutes from the July 27, 2022 Board Meeting were approved. MPVV

Opening Bell (Mitchell Gauger)

- Resolution to approve Alex Maggos on to the board of directors. MPVV
- Enrollment data:
 - o Erica gave an update on enrollment data.
- Cafeteria is complete.

Co-leader report (Kerriesha Adams and Amanda Liles)

Review of the report provided in board packet.

Committee Reports:

- Finance Committee Report (LaToya Ashe)
 - o Financial statements and AP documents from last month were reviewed.
- No other committees met or reported out for this month.

Old Business: (Mitchell Gauger)

None

New Business: (Mitchell Gauger)

• In the Fall, be on the lookout for a board and faculty reception. A get to know you

event.

• If there are any ideas on board programming, please bring those ideas forward. We will continue to discuss these ideas in the future.

Next Meeting: September 28, 2022, Board Meeting 4-5:30, Location: ACE Prep School 5326 Hillsdale Ave., Indianapolis IN 46220.

Adjournment: The meeting was adjourned at 5:04 pm. MPVV.



September 28, 2022 4:04-5:27 PM

Present:

Board Members: John Shertzer, Mitchell Gauger, Tatiana Day, Alex Maggos, Charles Ibrahim,

LaToya Ashe, Maddie Augustus, Nick Leroy

Board Members Not in Attendance: Taylor Crenshaw, Jordan Oliver

Ex-officio Members: Amanda Liles, Kerriesha Adams

Guests: None

Welcome (Mitchell Gauger):

• The September 28, 2022 Board Meeting was called to order at 4:04 PM.

Initial Business (Mitchell Gauger):

- The September 28, 2022 Agenda was approved. MPVV
- Minutes from the August 31, 2022 Board Meeting were approved with one edit. Edit was John Shertzer was absent and not in attendance. MPVV

Opening Bell (Mitchell Gauger)

Co-leader report (Kerriesha Adams and Amanda Liles)

- Review of the report provided in board packet.
 - o Technology discussion, testing discussion, recruitment update and staffing update.

Committee Reports:

- Finance Committee Report (LaToya Ashe)
 - o Financial statements and AP documents from last month were reviewed.
- Academic Excellence Committee Report (Nick Leroy)
 - Report was reviewed.
 - Recruitment efforts discussed.
- Governance Committee Report (Tatiana Day)
 - Report was reviewed.
 - Discussed bylaws and issues that will be addressed in the short and long term.

Old Business: (Mitchell Gauger)

- Recruitment efforts.
- Principal/COO review discussion.

New Business: (Mitchell Gauger)

• Board meeting time change, Mitchell will send a poll.

Next Meeting: October 26, 2022, Board Meeting 4-5:30, Location: ACE Prep School 5326 Hillsdale Ave., Indianapolis IN 46220.

Adjournment: The meeting was adjourned at 5:27 pm. MPVV.



October 26, 2022 4:04-5:27 PM

Present:

Board Members: John Shertzer, Mitchell Gauger, Tatiana Day, Charles Ibrahim, LaToya Ashe, Board Members Not in Attendance: Taylor Crenshaw, Jordan Oliver, Maddie Augustus, Nick Leroy

Ex-officio Members: Amanda Liles, Kerriesha Adams

Guests: None

Welcome (Gauger):

The October 26, 2022 Board Meeting was called to order at 4:04 PM.

Initial Business (Gauger):

- The October 2022 Agenda was approved. MPVV
- Minutes from the September 2022 Meeting were approved. MPVV

Opening Bell (Gauger)

Beginning of Year Academic Report (Liles & Martini)

Ms. Liles and Ms. Martini provided beginning of the year academic data

Co-leader report (Adams and Liles)

- Review of the report provided in board packet.
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Committee Reports:

- a.) LaToya provided the October board meeting financial update
- b.) Academic Excellence/Enrollment- nothing to report
- c.) Development Fundraising- did not meet/awaiting committee changes
- d.) Organizational Excellence/Governance-Did not meet

Old Business: (Gauger)

a.) Mitchell provided update regarding board and committee meeting requirements.

New Business: (Gauger)

Board meeting time change, Mitchell will send a poll.

Next Meeting: October 30, 2022, Board Meeting 4-5:30, Location: ACE Prep School 5326 Hillsdale Ave., Indianapolis IN 46220.

Adjournment: The meeting was adjourned at 5:27 pm. MPVV.



November 30, 2022 4:04-5:27 PM



Present:

Board Members: Taylor Crenshaw, Nick Leroy, Tatiana Day, Charles Ibrahim, Alex Maggos

Board Members Not in Attendance: Michell Gauger, Jordan Oliver, John Shertzer

Ex-officio Members: Amanda Liles, Kerriesha Adams Guests: Faith – Third grade Howard classroom

Welcome (Tatiana):

The November 30, 2022 Board Meeting was called to order at 4:04 PM.

Initial Business (Tatiana):

- The November 2022 Agenda was approved. MPVV
- Minutes from the October 2022 Meeting were approved. MPVV

Co-leader report (Adams and Liles)

Review of the report provided in board packet.

Committee Reports:

- a.) LaToya provided the November board meeting financial update
- b.) Academic Excellence/Enrollment- nothing to report/awaiting committee changes
- c.) Development Fundraising- did not meet/awaiting committee changes
- d.) Organizational Excellence/Governance met and discussed committee restructuring. See Old Business

Old Business: (Tatiana)

- a.) Discussion on committee restructure
 - a. Looked at bylaws to see what was different
 - b. Running off a couple different lists of things need to reorganize. Bylaws state the following committees:
 - i. Organizational Excellence executive committee and governance
 - ii. Finance
 - iii. Academic Excellence need to recruit a board member with an education background
 - iv. Outreach and Development move the recruitment piece to this committee rather than Academic Excellence
 - c. Waiting until January to further discuss

New Business: (Tatiana)

- Family volunteer fundraising and recruitment interest
 - o Mrs. Adams sent a survey to families, and several were interested
- Prospective board member Brandon Bennett
 - o Charles has worked with him for 10 years. Diverse skillset

o Needs to meet with Mitchell and attend a board meeting

Open Discussion: (Tatiana)

• IPS Board changes. What does that mean for ACE? How are we keeping track of this?

Next Meeting: January 25, 2023, Board Meeting 4-5:30, Location: ACE Prep School 5326 Hillsdale Ave., Indianapolis IN 46220.

Adjournment: The meeting was adjourned at 4:53 pm. MPVV.