

Updated COVID-19 Guidelines

The health & safety of scholars and staff are top priority as we return to school. Please contact us with questions, or concerns.

<p>Is your scholar experiencing any COVID-19 symptoms?</p>	<ul style="list-style-type: none"> Fever > 100.4 or chills Sore Throat Cough, shortness of breath that causes difficulty breathing Congestion or runny nose 	<ul style="list-style-type: none"> Diarrhea, nausea, vomiting, or abdominal pain New loss of taste or smell Headache Fatigue, muscle, or body aches
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COVID Response for Sick Scholars			
Scholar tests positive and shows symptoms	Scholar tests positive with no symptoms	Scholar shows symptoms with no COVID test	Scholar has been in contact with a known positive
Scholar must quarantine for 5 days & be symptom & fever-free for 48 hours without the use of fever-reducing meds before returning to school.	Scholar can return to school 5 days from the positive test assuming no symptoms develop. A negative COVID test will be required, upon return.	Scholar and siblings are sent home. Scholar siblings may return if scholar showing symptoms tests negative. Scholar showing symptoms may not return until fever-free for 48 hours without the use of fever-reducing meds. The scholar showing symptoms must show proof of negative COVID test result. A doctor's note with alternate diagnosis may also be required upon return.	Scholar must quarantine for 5 days & be symptom & fever-free for 48 hours without the use of fever-reducing meds before returning to school. If a scholar is fully vaccinated, they no longer need to quarantine; however, a negative test is required upon returning.

Health & Safety Protocols			
Divided Clinic Locations	Masks	Social Distancing	Hand Washing
Scholars who display symptoms and are awaiting pick-up will be kept separated from those visiting the clinic for normal use.	All scholars and staff are required to wear a mask at all times. Masks should be clean, cover your nose and mouth, and fit snugly against your face.	Classrooms are designed to allow for 3 ft of social distancing & consideration has been given to movement in the building to avoid contact with other classes.	Hand washing stations are in each classroom. Regular hand washing hand sanitizer usage will be required throughout the day.
Water Bottles	Training for Staff	Visitors	Enhanced Cleaning Protocol
Water fountains will not be used during the school day. Scholars will be provided a water bottle to maintain hydrated.	Professional development will be provided to all staff members on an ongoing basis regarding prevention, social distancing, screening, and contact tracing.	No visitors allowed. Visitors who must enter the school (to pick up/drop off scholars) will be limited to the front lobby area and must wear a mask.	Extended custodian hours will ensure constant sanitation in high traffic areas. All intense nightly cleaning will use recommended, safe & effective CDC products.
Vaccinations	Accommodations	COVID Testing	Public Concern/Questions
For information regarding COVID Vaccination, please visit: Novel Coronavirus (COVID-19): Vaccine Information and Planning	Should a scholar have a medical condition or disability that conflicts w/health & safety protocols, an individual plan will be created.	For information about COVID testing sites in Indianapolis, please visit: » COVID Test Site Information (aceprepacademy.org)	For any additional questions, concerns, or input, please contact our Director of Operations: kadams@aceprepacademy.org

Future School Closure

Decisions on school closing, either partial or in full, will be made in consultation with the Marion County Health Department. These decisions are not taken lightly. They are made with the health and safety of all within the ACE Prep community and are dependent on the contact tracing and exposure from one person to the next. Decisions for the type of closure will be dependent on how many scholars were impacted in their cohort.

COVID Response for Sick Scholars in a Classroom

Scholar shows symptoms in classroom

<p>Step 1. Scholar reports or teacher observes symptoms and immediately notifies the nurse. Scholar is screened by nurse for COVID symptoms (fever, cough, difficulty breathing, etc.).</p>	<p>Step 2. The school contacts parent/guardian of sick scholar as soon as symptoms have been verified by phone.</p>	<p>Step 3. If scholar tests positive, they must quarantine for 5 days from the date of positive test and be symptom & fever-free for 48 hours without the use of fever-reducing meds before returning to school. Siblings attending ACE Prep must quarantine for 5 days as well. A negative test will be required, upon return.</p>	<p>Step 4. Any positive test result requires ACE Prep to contact the Marion County Public Health Department and inform them of the results.</p>
<p>Step 5. Other scholars in the classroom, or who were in proximity, will be required to quarantine for up to 5 days based upon test results. If a scholar is fully vaccinated, they may return to school with proof of vaccination & negative test.</p>	<p>Step 6. Teacher(s) who are not vaccinated will quarantine for up to 5 days based upon test results with scholars. Academic instruction will be provided at home via packets and/or computers.</p>	<p>Step 7. While scholars are at home, parents are asked to monitor scholar's symptoms and notify administration of any changes.</p>	<p>Step 8. Impacted areas (individual desks, personal cubbies, entire classrooms) will be deeply cleaned before scholars return to school.</p>

Arrival Process

Dismissal Process

Scholar arrival begins at 7:30 am	Scholar dismissal begins at 3:45 pm. Wednesday dismissal begins at 1:45pm.
Scholars should have their backpacks on their backs, folders in hand, and mask on upon arrival.	AYS (At Your School) will provide after school care on-site until 6:00 pm for any family that has signed up.
An ACE Prep staff member will check scholar's temp-must be less than 100.4. If above 100.4, scholar will not be permitted entry.	Please place your green car name tags in your window to identify your scholar and assist with the efficiency of moving the line quickly.
ACE Prep staff member will ask the required screening questions before removing scholar from vehicle. If parent answers yes to any question, scholar will be asked to remain at home.	ACE Prep staff member will escort scholar to the parent/guardian or assigned pick-up person's vehicle.
If parent answers no to the screening questions, scholar will be removed from car and will proceed to the front entry of the building.	Parent must be prepared to pick up their scholar from school each day no later than 4:00 pm.
Scholar must arrive by 7:55 am to be served breakfast. If scholar is not eating breakfast, they must be inside the building no later than 8:00 am.	Any scholar that is not picked up by the required pick-up time will be charged a \$10.00 late fee if not picked up by 4:00 pm. At 4:15 your scholar will be sent to AYS - there is a \$25 late fee to attend if your scholar is not registered.

***The ACE Prep reopening plan is in coordination with state and local health officials and in compliance with the requirements of the ESSER III Fund.**