

ACE Preparatory Academy Charter School

Board of Directors' Post-Meeting
Materials: 9.2.16



ACE
— **Prep** —

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For questions, please contact John Shertzer, ACE Prep Board Chair:
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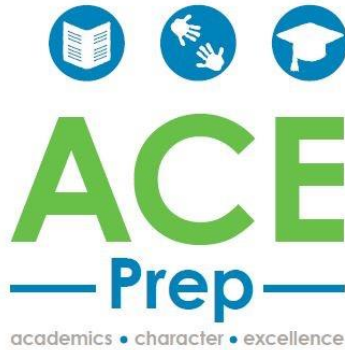
ACE Prep Board Meeting

August 31, 2016 • 4:15 PM – 5:30 PM

GOALS

1. Continue to celebrate the successes and confront the challenges facing our school.
2. Consider school's greatest needs at the moment & how each of us can get involved.
3. Evaluate, refine, and develop further strategies for increased enrollment.

Time	Item	Lead	Action	Materials
4:15	Welcome - Our Mission - Announcements/Good News! - Acknowledgement of guests - What have you done for ACE Prep?	John		
4:20	Initial Business - Review of the monthly agenda - Approval of July minutes - Consent Agenda	John	Vote Vote	- August agenda - July Minutes packet
4:22	Board Chair Report	John	Discussion	
4:25	Head of School Report	Anna	Discussion	- Management Report
4:35	Carry-Over Business	John		
4:35	Action Items	John		
4:35	Discussion Items - Events calendar		Discussion	
4:40	Committee Reports / Goals Review - Finance Committee - Academic Achievement Committee - Governance Committee - Fund Development Committee	Andrea Curt Chasity Roderick	Discussion Discussion Discussion Discussion	- Aug Financial Statements - AAC Dashboard - GC Dashboard
5:00	Executive Session - Enrollment strategies - Financial health	John		
5:28	On the Horizon for September	John	Discussion	
5:30	Adjournment	John		



MINUTES ACE Preparatory Academy

July 27, 2016
4:15p – 5:30p
ACE Prep

Present:

Board Members: Anne Eaton, Amy Marsh, Andrea McGordon, Curt Merlau, John Shertzer, Mark Shreve

Not Present: Chasity Thompson, Elana Thompson, Roderick Wheeler

Ex-officio Members: Anna Shults

Guests: Michelle McKeown, Amy Osborne (ICSB)

Welcome (John Shertzer, Board Chair):

- The July 2016 Board Meeting was called to order at 4:16 pm.
- The Board Chair welcomed guests from Indiana Charter School Board (ICSB), Amy Osborne and Michelle McKeown, and the founding teachers and staff at ACE Prep.
- The ACE Prep Mission was read by Mark Shreve.
- The Board Chair recognized that a quorum was present to conduct business.
- The July 2016 Agenda was approved. The motion was made by Mark Shreve, seconded by Anne Eaton. No discussion, MPVV (Motion Passed by Voice Vote).
- Minutes from the June 2016 Board Meeting were approved with no pending edits.

Action Items (John Shertzer, Board Chair):

- Approval of 2016-17 Committees (Recommendation G15): Committee members and chairs remain consistent with the previous year, with the addition of Anne Eaton to the Academic Performance Committee. No discussion, MPVV.

Board Development (John Shertzer, Board Chair):

- Review of Y1 Accountability: representatives from the Indiana Charter School Board reviewed the Accountability System for the 2016-17 academic year. The categories for accountability are: academic success, organizational compliance, and financial health.
- The Governance committee will discuss how to report on compliance matters in the 2016-17 academic year.

Board Chair Report (John Shertzer, Board Chair):

- The Board Chair shared highlights from a conference with ICSB, including reminders that committee meetings are subject to open door policies (including teleconferences that must be advertised in advance to the public) and to remain professional while communicating on behalf of ACE Prep.
- Committee assignments: The Board Chair encouraged committees to review the annual goals establishing during the Board retreat and to develop individual committee goals for the 2016-17 year.
- The Board Chair thanked Elana Thompson for coordinating the Open House on July 17.
- A task force, led by Vice Chair Elana Thompson, will develop a building lease for Civic Collegiate for the 17-18 academic year.
- The Board Chair wished the faculty and staff of ACE Prep the best for the opening days!

Head of School Report (Anna Shults, Founding Head of School):

- The Head of School provided an overview of enrollments for Kindergarten and Grade 1, of community outreach and founding family activities, and an assessment of student needs. The Head of School also reviewed enrollment projections and the impact on the 16-17 operating budget.

Adjournment

The meeting was adjourned at 5:45 pm. The motion to adjourn was made by Amy Marsh, seconded by Anne Eaton. No discussion, MPVV.

Next meeting: August 31, 2016, held at ACE Prep on Hillside Avenue.