

ACE Preparatory Academy Charter School

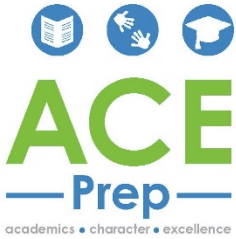
Board of Directors' Post-Meeting
Materials: 12.18.15



ACE
— **Prep** —

academics • character • excellence

For questions, please contact John Shertzer, ACE Prep Board Chair:
jshertzer@kiwanis.org



ACE Prep Board Meeting

December 16, 2015 ● 4:00 PM – 5:30 PM

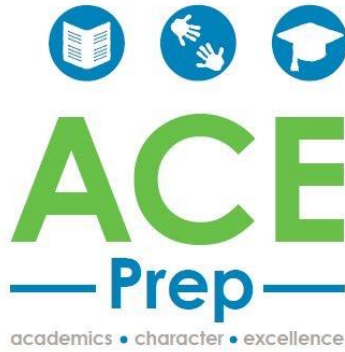
Goals:

1. Ground ourselves in the mission of [ACE Prep](#) – keep it front and center!
2. Build understanding around governance and academic tracking measures.
3. Begin to formulate talking points around our story.

AGENDA

Time	Item	Lead	Action	Materials
4:00	Welcome - Our Mission - Announcements/Good News! - Acknowledgement of guests	Elana		
4:08	Initial Business - Review of the monthly agenda - Approval of November minutes - Consent Agenda	Elana	Vote Vote	- December agenda - November packet
4:11	Carry-Over Business - none	Elana		
4:11	Board Chair Report	Elana	Discussion	
4:15	Head of School Report	Anna	Discussion	- Management Report
4:20	Action Items - none	Elana		
4:20	Committee Reports - Finance Committee - Academic Achievement Committee - Fund Development Committee - Governance Committee	Andrea Curt Roderick Chasity		- Dec Financial Statements - AAC Report - FDC Report - GC Report
5:00	Board Development - Dashboards: <i>How do we track our progress as a Board?</i>	Chasity Curt	Training	- Governance Dashboard - Academic Dashboard
5:22	Discussion Items - none	Elana		
5:22	Questions & Closing Thoughts	Elana		
5:29	Executive Session	Elana		
5:30	Adjournment	Elana		

Through rigorous academics, positive character development, and excellence in everything we do, [ACE Preparatory Academy Charter School](#) educates all Kindergarten through Grade 5 students for school success and lives of opportunity.



MINUTES ACE Preparatory Academy

December 16, 2015

4:00 – 5:02

Speakeasy

Present:

Board Members: Amy Marsh, Anne Eaton, Elana Thompson, Mark Shreve, Chasity Thompson, Roderick Wheeler

Ex-officio Members: Anna Shults

Not Present:

Board Members: John Shertzer, Curt Merlau, Andrea McGordon

Welcome and Call to Order (Elana Thompson, Board Vice Chair)

The meeting was called to order at 4:05 pm.

Mission read.

Quorum reached.

Good news shared.

Agenda approved.

Minutes from November Board Meeting approved.

Carry over business:

None

Action Items:

None

Board Chair Report (Elana Thompson Board Vice Chair):

None

Committee Reports

Academic Achievement Committee (Amy Marsh):

- Report included in published board packet.
- Anna reviewed academic specifics on dashboard. This included student and staff recruitment in Year 0.

Finance Committee (Roderick Wheeler):

Report included in published board packet.

- The school has started to receive contributions. The PayPal account on the website works and notifications are sent via PayPal to the Head of School.

- The CICF Grant has posted (a contribution made in Roderick Wheeler's honor).
- Anne Eaton issued a challenge on Giving Tuesday to match up to \$500 in other donations raised by the board. Total raised = \$1,050.
- In-kind donation received from Brinkman Press.

Fund Development Committee (Roderick Wheeler, Committee Chair):

- Priority is to support outreach to families to enroll students. Working on tools and strategies for outreach to have consistent, positive message about school; a case statement.
- Consider ACE Prep as end of year donation for 2015 tax year. Committee is working on acknowledgement letter to be shared as receipt.
- Committee is working on the community outreach plan. Working to build relationship pipeline and identify ACE Prep champions/ambassadors. Statistically individual giving makes up 70-75% of giving to non-profits. This individual giving is critical in educational landscape.

Governance Committee (Chasity Thompson, Committee Chair):

- Developing a Board Commitment form - discussion to continue in January.
- Submission dates for reports included in board report, page 17. Chair requests dates be shared with her to include on calendar.
- Dashboard: creation underway to assist with measurables and deliverables to make sure Board is accountable. (See board report for snapshot for overall dashboard considerations.)
- Committees should consider who to add/ types of expertise to committee work and what kind of commitment may be asked of these individuals.

Founder/Management Report (Anna Shults, Head of School):

(See photos of building progression and article from BR Towne Post on ACE Prep.)

- Impact 100 is 100 women in the city give \$1,000 or variations to equal \$100K. Gift is given in one lump sum to a single source. Organizations can submit letters of intent mid-January. Head of School will apply with a proposal within the education category.

Adjournment

The meeting was adjourned at 5:02 pm.

Next meeting: January 27, 2016.